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**Documents Required**

- Copy of Birth Certificate
- 3 Passport Size Pictures
- Copy of TRN
- Copy of CSEC/CAPE Results
- Registration Fee

**APPLICATION & PERSONAL DATA FORM**

CXC – CSEC, CAPE

**PERSONAL DATA**

NAME  
 Surname (family name) \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

(Please tick appropriate box)  
 Mr.  Mrs.  Miss   
**DATE OF BIRTH**  
 MM   DD   YY    
**TELEPHONE NO. (Student -cellular)**  
 (876)    -

**ALLERGIES&/orDISABILITIES?**  
 Yes  No  If yes, please specify \_\_\_\_\_  
**TELEPHONE NO. (Student -Home)**  
 (876)    -

**ADDRESS**  
 \_\_\_\_\_  
 \_\_\_\_\_

**Student e-mail:** \_\_\_\_\_

**NEXT OF KIN:**  
 Mr.  Mrs.  Miss  \_\_\_\_\_  
**EMERGENCY TELEPHONE NO:**  
 (876)    -

**NAME OF PARENT/GUARDIAN/SPONSOR:** \_\_\_\_\_  
**OCCUPATION:** \_\_\_\_\_

**RELATIONSHIP TO STUDENT:**  
 Mother  Father  Sister  Brother  Other (please specify) \_\_\_\_\_  
**TELEPHONE NO. (Work)**  
 (876)    -

**WORKPLACE:** \_\_\_\_\_ **PARENT E-MAIL:** \_\_\_\_\_

**APPLICATION FOR (please circle the programme(s) of interest)**

CAPE	CSEC	
		<b>Pre-University Humanities (advance placement, AP)</b>
		<b>Pre-University Social Sciences (advance placement, AP)</b>
		<b>Pre-University Engineering (advance placement, AP)</b>
		<small>*AP programmes consist of 2 single unit CAPE subjects and a 3 credit UWI course</small>

**LAST SCHOOL/INSTITUTION ATTENDED:**

**SUBJECT REGISTRATION**

Advanced Level CXC – CAPE (Units I &/or II)		Ordinary Level (CXC-CSEC)	
Accounting <input type="checkbox"/>	History* <input type="checkbox"/>	Biology <input type="checkbox"/>	Mathematics <input type="checkbox"/>
Biology <input type="checkbox"/>	Law <input type="checkbox"/>	Chemistry <input type="checkbox"/>	Physics <input type="checkbox"/>
Caribbean Studies* <input type="checkbox"/>	Literature in English* <input type="checkbox"/>	English Language <input type="checkbox"/>	Principles of Accounts <input type="checkbox"/>
Computer Science* <input type="checkbox"/>	Management of Business <input type="checkbox"/>	Information Technology (G) <input type="checkbox"/>	Principles of Business <input type="checkbox"/>
Communication Studies <input type="checkbox"/>	Physics <input type="checkbox"/>	Electronic Data Prep. Management* <input type="checkbox"/>	Social Studies <input type="checkbox"/>
Chemistry <input type="checkbox"/>	Pure Mathematics <input type="checkbox"/>	Human & Social Biology* <input type="checkbox"/>	Office Administration* <input type="checkbox"/>
Economics <input type="checkbox"/>	Sociology <input type="checkbox"/>		
Entrepreneurship <input type="checkbox"/>			

**PLEASE NOTE:** \* These subjects will only be offered if class size is sufficient.  
**CAPE PRE-REQUISITES**  
 ♦ **Economics:** Mathematics & English Language - Grades 1-3 along with 3 other CSEC/OL subjects  
 ♦ **Computer Science:** Mathematics - Grades 1-2 along with 4 other CSEC subjects.  
 ♦ **Pure Sciences:** Biology, Chemistry, Physics, Mathematics, and English -

**CAREER ADVANCEMENT PROGRAMME- SKILL AREAS**

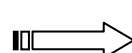
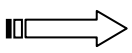
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**MATRICULATION REQUIREMENTS & PRE-CONDITIONS**

- ❖ Students **MUST** achieve basic UWI matriculation status of **five(5)** CXC's/O levels inclusive of English and Mathematics **PLUS** two (2) Advanced level subjects to be accepted into the UWI full-time.
- ❖ Students who do not possess all these subjects **MUST** sit the subjects required to achieve admittance into the UWI.
- ❖ **ALL** Students who are enrolled in the CAPE programme and who do not possess a Grade 1 in English Language or a Grade I or II pass in CAPE Communication Studies **MUST** register for CAPE Communication Studies (please note that CAPE Communication Studies cannot be used as a matriculation subject for The UWI).
- ❖ **TUITION MUST BE PAID IN FULL before THE PAYMENT OF EXAM FEES. CXC EXAMINATION FEES ARE NOT INCLUDED IN FEES; THERE ARE NO REFUNDS ON EXAMINATION FEES**
- ❖ **STUDENTS WITHDRAWING FROM THE PROGRAMME WILL BE CHARGED A WITHDRAWAL FEE OF \$15,000.00JMD.**
- ❖ **SUBJECTS CANNOT BE DROPPED OR SWITCHED AFTER THE FIRST TWO (2) WEEKS OF THE SCHOOLYEAR;**
- ❖ **NO REFUNDS WILL BE CONSIDERED AFTER THE FIRST TWO (2) WEEKS OF THE SCHOOL YEAR; ALL REQUESTS MUST BE IN WRITING**
- ❖ To be eligible for **CAREER ADVANCEMENT PROGRAMME** applicants must be between the ages of 16-18.

**Career Choice #1:** \_\_\_\_\_ **Tertiary institution of 1<sup>st</sup> choice** \_\_\_\_\_  
**Career Choice # 2:** \_\_\_\_\_ **Tertiary institution of 2<sup>nd</sup> choice** \_\_\_\_\_

**NOTE:** The Pre-University School is an independent institution and is not a Department or Faculty of the University of the West Indies.



**QUALIFICATIONS & EDUCATIONAL BACKGROUND** (previous subjects attained; i.e., Professional Certificates etcetera)

	LEVEL (CSEC or CAPE)	SUBJECTS/CERTIFICATES	YEAR	GRADE
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				

**HOW DID YOU FIND OUT ABOUT PRE-UNIVERSITY SCHOOL**

Newspaper  Radio   
Television Advert  Academic Seminar   
Flyer  Social Media   
Family/Friend  Other \_\_\_\_\_

**FINANCING: (Tuition/Fees)**

<b>Registration (Non-refundable)</b> - \$2,000.00 <b>Identification Card (Mandatory)</b> - \$1,500.00 <b>YEARLY FEES</b> CXC -CSEC \$32,000.00 CXC- CSEC Info Technology \$42,000.00 CXC- EDPM - \$36,000.00 CXC- CAPE- 1 Unit - \$36,000.00 CXC -CAPE -2 Units - \$60,000.00 CXC- CAPE Com. Sci. (1 unit) - \$44,000.00 CXC- CAPE Com. Sci. (2 units) - \$66,000.00  <b>LAB FEE: If doing 1 lab</b> \$30,000.00 <b>If doing 2 labs</b> - \$50,000.00 <b>If doing 3 labs</b> - \$75,000.00  <b>Advance Placement:</b> School of Engineering - \$160,000.00 Faculty of Humanities - \$140,000.00 Faculty of Social Sciences - \$140,000.00	<b>TERMS OF PAYMENT</b> (please tick appropriate box) FULL PAYMENT <input type="checkbox"/> PAYMENT PLAN SCHEME <input type="checkbox"/> (Pay 50% before classes begin and the other 50% by November 6, 2020)  <b>10% discount on tuition fee if it is paid in full before classes begin.</b> <b>Discount does not apply to Lab fees, IT, EDPM, Computer Science, Registration and ID</b>
	<b>PLEASE NOTE:</b> <ul style="list-style-type: none"> <li>At least 50% of fees must be paid before students are allowed to begin classes.</li> <li>The remaining 50% must be paid on or before November 6, 2020.</li> <li>Students on the payment plan scheme listed above or otherwise <b>will not be entered for CSEC/CAPE examinations until payments are completed.</b> This will result in students paying a late fee for examinations as required by the Examinations Council. <b>If payment of tuition fees are not completed by the specified date, students will be barred from all classes.</b></li> </ul>

**REFERENCE**

A written reference from Principal, Vice Principal or Guidance Counselor from the last school attended. **AND**

**NAME OF REFERENCE:** (Someone other than a family member)

Mr.  Mrs.  Miss  \_\_\_\_\_

**CONTACT NO. (cellular)**

(876)    -

**OCCUPATION:** \_\_\_\_\_ **INSTITUTION:** \_\_\_\_\_

**WORK ADDRESS:** \_\_\_\_\_

I hereby authorize the Pre-University School to seek information from the above-named referee and my institution of previous enrollment with regards to my application process.

**DECLARATION:** I \_\_\_\_\_ have read, understand, and completed the above form and therefore comply with all stipulations listed.

Student's Signature: .....

Date: .....

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**FOR OFFICE USE ONLY**

DATE	TOTAL FEES	AMOUNT PAID	BALANCE	SIGNATURE