

Documents Required

Copy of Birth Certificate
3 Passport Size Pictures
Copy of TRN
Copy of PATH Card
Letter from PATH
Copy of CSEC/CAPE Results
Registration Fee
High School Certificate/Diploma/Transcript/Letter from the School

Place photo here

APPLICATION & PERSONAL DATA FORM

CXC – CSEC, CAPE, Associate Degree

PERSONAL DATA

NAME
Surname(familyname) _____ FirstName _____ MiddleName _____

(Please tick appropriate box)
Mr. Mrs. Miss

DATE OF BIRTH
MM DD YY

TELEPHONE NO. (Student -cellular)
(876) _____ - _____

ALLERGIES &/or DISABILITIES?
Yes No If yes, please specify _____

TELEPHONE NO. (Student)
(876) _____ - _____

ADDRESS

Student e-mail: _____

TAX REGISTRATION NUMBER (TRN): _____

LAST SCHOOL/INSTITUTION ATTENDED: _____

WHAT YEAR DID YOU GRADUATE GRADE 11: _____

*ARE YOU A PATH BENEFICIARY? YES/NO

*If yes, please provide PATH Number & *Letter from PATH: _____

NEXT OF KIN:
Mr. Mrs. Miss _____

EMERGENCY TELEPHONOENO.
(876) _____ - _____

NAME OF PARENT/GUARDIAN/SPONSOR: _____

OCCUPATION: _____

RELATIONSHIP TO STUDENT:
Mother Father Sister Brother Other (please specify) _____

TELEPHONE # (Work)
(876) _____ - _____

WORKPLACE: _____ PARENT E-MAIL: _____

APPLICATION FOR (please circle the programme (s) of interest)

CAPE	CSEC	Pre-University Humanities (advanced placement, AP)	CXC Associate Degree
		Pre-University Social Sciences (advanced placement, AP)	*Entrepreneurship
		Pre-University Engineering (advanced placement, AP)	*Law
			*Tourism

*AP programmes consist of 2 single unit CAPE subjects and a 3 credit UWI course

SUBJECT REGISTRATION (circle unit; if pursuing double units, circle both units)

Advanced Level CXC – CAPE (Units I &/or II)		Ordinary Level (CXC-CSEC)	
Accounting U1 U2 <input type="checkbox"/>	History* U1 U2 <input type="checkbox"/>	Biology <input type="checkbox"/>	Mathematics <input type="checkbox"/>
Biology U1 U2 <input type="checkbox"/>	Integrated Mathematics <input type="checkbox"/>	Chemistry <input type="checkbox"/>	Physics <input type="checkbox"/>
Caribbean Studies* <input type="checkbox"/>	Law U1 U2 <input type="checkbox"/>	English Language <input type="checkbox"/>	Principles of Accounts <input type="checkbox"/>
Computer Science* U1 U2 <input type="checkbox"/>	Lit. in English* U1 U2 <input type="checkbox"/>	Information Technology (G) <input type="checkbox"/>	Principles of Business <input type="checkbox"/>
Communication Studies <input type="checkbox"/>	MOB U1 U2 <input type="checkbox"/>	Electronic Data Prep. Management* <input type="checkbox"/>	Social Studies <input type="checkbox"/>
Chemistry U1 U2 <input type="checkbox"/>	Physics U1 U2 <input type="checkbox"/>	Human & Social Biology* <input type="checkbox"/>	Office Administration* <input type="checkbox"/>
Economics U1 U2 <input type="checkbox"/>	Pure Math U1 U2 <input type="checkbox"/>		
Entrepreneurship U1 U2 <input type="checkbox"/>	Sociology U1 U2 <input type="checkbox"/>		
	Tourism U1 U2 <input type="checkbox"/>		

PLEASE NOTE: PRE-REQUISITES *These subjects will only be offered if class size is sufficient.

- CAPE Economics:** Mathematics & English Language - Grades 1-3 along with 3 other CSEC/OL subjects
- CAPE Computer Science:** Mathematics - Grades 1-3 along with 4 other CSEC subjects.
- CAPE Pure Sciences:** Biology, Chemistry, Physics, Mathematics and English- Grades 1-3
- Associate in Entrepreneurship:** CAPE Communication Studies, CAPE Caribbean Studies, CAPE Integrated Math, Both Units of Entrepreneurship, Both Units of MOB, and a single unit of any other subject
- Associate in Law:** CAPE Communication Studies, CAPE Caribbean Studies, CAPE Integrated Math, Both Units of Law, Both Units of Lit. in English, and a single unit of any other subject
- Associate in Tourism:** CAPE Communication Studies, CAPE Caribbean Studies, CAPE Integrated Math, Both units Tourism, Single unit MOB, Single Unit Entrepreneurship, and a single unit of any other subject

MATRICULATION REQUIREMENTS & PRE-CONDITIONS

- Students **MUST** achieve basic UWI matriculation status of **five** (5) CXC's/O levels inclusive of English and Mathematics **PLUS** two (2) Advanced level subjects to be accepted into the UWI full-time.
- Students who do not possess all these subjects **MUST** sit the subjects required to achieve admittance into the UWI.
- ALL** Students who are enrolled in the CAPE programme and who do not possess a Grade I or II pass in CAPE Communication Studies **MUST** register for CAPE Communication Studies (please note that Communication Studies cannot be used as a matriculation subject for the UWI).
- TUITION MUST BE PAID IN FULL PRIOR TO THE PAYMENT OF EXAM FEES. CXC EXAMINATION FEES ARE NOT INCLUDED IN TUITION FEES; THERE ARE NO REFUNDS ON EXAMINATION FEES**
- STUDENTS WITHDRAWING FROM THE PROGRAMME WILL BE CHARGED A WITHDRAWAL FEE OF \$15,000.00JMD.**
- SUBJECTS CANNOT BE DROPPED OR SWITCHED AFTER THE FIRST TWO (2) WEEKS OF THE SCHOOL YEAR;**
- NO REFUNDS WILL BE CONSIDERED AFTER THE FIRST TWO (2) WEEKS OF THE SCHOOL YEAR; ALL REQUESTS MUST BE IN WRITING**
- To be eligible for the **Integrated Sixth Form Programme** students must have graduated from grade 11 the same year of registration for programme.
- All Integrated Sixth Form students, must register for either Communication Studies or Caribbean Studies and Customer Service** (these subjects are compulsory)
- Failure to attend compulsory classes will result in forfeiture of your space in the programme.**

QUALIFICATIONS & EDUCATIONAL BACKGROUND (previous subjects attained, i.e., Professional Certificates etcetera)

	LEVEL (CSEC or CAPE)	SUBJECTS/CERTIFICATES	YEAR	GRADE
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				

Career Choice #1: _____ Tertiary institution of 1st choice: _____

Career Choice # 2: _____ Tertiary institution of 2nd choice: _____

HOW DID YOU FIND OUT ABOUT PRE-UNIVERSITY SCHOOL

Newspaper Radio Flyer Social Media
 Television Advert Academic Seminar Family/Friend Other

FINANCING: (Tuition/Fees)

Registration (Non-refundable)	-	\$2,000.00
Identification Card (Mandatory)	-	\$2,000.00
YEARLY FEES		
CXC -CSEC		\$32,000.00
CXC- CSEC Info Technology		\$42,000.00
CXC- EDPM	-	\$36,000.00
CXC- CAPE- 1 Unit	-	\$36,000.00
CXC -CAPE -2 Units	-	\$60,000.00
CXC- CAPE Com. Sci. (1 unit)	-	\$44,000.00
CXC- CAPE Com. Sci. (2 units)	-	\$66,000.00
LAB FEE: If doing 1 lab		\$30,000.00
If doing 2 labs	-	\$50,000.00
If doing 3 labs	-	\$75,000.00
Advanced Placement:		
School of Engineering	-	\$160,000.00
Faculty of Humanities	-	\$140,000.00
Faculty of Social Sciences	-	\$140,000.00
CXC Associate Degree		
Entrepreneurship	-	\$130,000.00
Law	-	\$130,000.00
Tourism	-	\$130,000.00

TERMS OF PAYMENT (please tick appropriate box)

FULL PAYMENT

PAYMENT PLAN SCHEME (Pay 60% before classes begin and the other 40% by October 19, 2022)

10% discount on tuition fee if it is paid in full before classes begin. Discount does not apply to Lab fees, IT, EDPM, Computer Science, Registration and ID

PLEASE NOTE:

- At least 60% of fees must be paid before student can begin classes.
- The remaining 40% must be paid on or before October 19, 2022.
- Students on the payment plan scheme listed above or otherwise will not be entered for CSEC/CAPE examinations until payments are completed. This will result in students paying a late fee for examinations as required by the Examinations Council. If payment of tuition fees are not completed by the specified date, students will be barred from all classes.

REFERENCE

Written reference from Principal, Vice Principal or Guidance Counselor from last school attended. **AND**

NAME OF PERSONAL REFERENCE: (Someone other than a family member)

Mr. Mrs. Miss _____

CONTACT NO. (cellular)

(876) -

OCCUPATION: _____ INSTITUTION: _____

WORK ADDRESS: _____

I hereby authorize the Pre-University School to seek information from the above-named referee and my institution of previous enrollment with regards to my application process.

DECLARATION: I _____ have read, understand and completed the above form and therefore comply with all stipulations listed.

Student's Signature:.....

Date:.....

NOTE: The Pre-University School is an independent institution and is not a Department or Faculty of the University of the West Indies

FOR OFFICE USE ONLY				
DATE	TOTAL FEES	AMOUNT PAID	BALANCE	SIGNATURE

